

Adult Leader Team

Terms and Conditions v1

Applications, eligibility, and appointments

a) The event is open to adult volunteers who hold a valid Scout appointment on the Scout's membership system and will be 18 or over by March 2028.
b) Applications to join the adult leader team will close on 15th January 2027 (unless extended).
c) DBS and all required training (including first aid) must be up to date and remain so for the duration of the members' involvement with Malawi28.
d) If an application is successful, this will be confirmed in writing. A place on the event will only be confirmed upon receipt of the deposit payment (see below) and a booking form signed by the applicant to confirm receipt and acceptance of these terms and conditions. (if the successful applicant is under 18 at the time of appointment, then a parent/guardian will also be required to sign the booking form)

Deposits and payments

a) The final adult leader fee will not be confirmed until final participant numbers are known. However, the fee is expected to be in the range £2,250-£2,750.
b) Although there is a modest inflation/contingency built into the budget, any substantial price increases outside the control of the organising team (eg: air tickets) will have to be passed on; this will be at cost.
c) The fee will cover briefings, return air tickets, insurance, training events, catering, all on-site and off-site activities, polo shirt, transport to and from activities locally, project fees, Malawi28 necker, and accommodation in tents.
d) The fee excludes the cost of vaccinations, passports, visas, travel to/from London airport, and any additional personal insurance (see travel insurance below).
e) A £500 deposit per person is payable. The event team will confirm the date by which this payment must be made.
f) A go/no-go decision will be taken by 31st August 2027 and will consider the numbers of booked participants and adult volunteers to confirm the viability of the event. Based on this assessment:
    - If the event is deemed to be unviable, the deposit will be returned in full.
    - If the event is deemed to be viable, the deposit will be used to fund the costs of the event and become non-refundable (see refunds and cancellation below).
g) The remaining balance is to be paid in bi-monthly instalments. A payment plan will be issued separately.

Refunds and cancellation

a) If an individual withdraws from the event after the go/no go decision, all deposits already paid will be non-refundable.
b) If the event must be cancelled for whatever reason, any unspent or uncommitted money will be refunded on a pro-rata basis based on deposits already paid. Any shortfall will need to be claimed by individuals from their travel insurance policy (see below). Berkshire Scouts will be unable to cover any uninsured losses.

c) The viability/final cost of the trip is dependent on flight availability and that will not be known from the airlines until the summer/autumn of 2027. If, for reasons outside of the organising committee's control, things change, the trip may need to be amended/cancelled.

Travel insurance

a) Everyone will be covered by a centrally purchased travel insurance policy. Every effort will be made to cover as many insurable risks as possible, but it is not always possible to cover every risk (eg: epidemic/pandemic, natural disasters, conflicts, in-country crisis, etc). Details of the policy will be shared with leaders/participants/parents who may choose to arrange extra cover (at their own expense) for things such as any shortfalls on refunds referred to above.

Personal information

b) Individuals agree that Berkshire Scouts can process personal information for the purpose of running the event.
c) Where Personal and/or sensitive Information is collected and processed, this will be done in accordance with Berkshire Scouts' Privacy Statement and Data Protection Policy, copies of which can be found at www.berkshirescouts.org.uk
d) Individuals acknowledge that photos and videos will be taken during the event and agree that where they include images of the individual, these may be used by Berkshire Scouts in promoting this and future similar events. If individuals do not want these used, they should inform the event leaders.

Standards of behaviour and attendance

a) For reasons of personal safety, and the safety of others, high standards of behaviour are required, and participants/adults are expected to demonstrate the values of Scouting in the lead up to, and during the event.
b) The event leadership team reserves the right to remove individuals from activities, and/or send individuals home at their own expense, where they deem it to be necessary.
c) The training programme is designed to prepare leaders and participants for living and working in Malawi. Participants and leaders are expected to attend all training weekends.