

Designated Fund	ACTIVITY PERMIT FUND
Purpose	To assist in the cost of gaining permits in adventurous activities.
CTB Approval/Update	March 2018, updated January 2020, updated February 2023, updated April 2023, August 2026.
History	Grants to support the gaining of permits for adults have in the past been available and amounts have been included in annual budgeting. In March 2018, the CEC agreed to set up a separate designated fund for the purpose.
Funding	An initial £10,000 was set aside for the fund, and topped up as agreed. Any additional funds could be allocated at the discretion of the CTB on an ad hoc basis.
Managers of Fund	Programme Team Member (Activities), County Youth Lead, County Treasurer (any two to agree funding).
Details	The scheme covers training to run all adventurous activities where permits are required including D of E Award expedition assessor and supervisor training. It is open to all Explorer Scouts, whether or not Young Leaders, as well as Scout Network Members and other adults in Berkshire Scouting. Block applications from Groups or Districts for people all seeking permits etc. for the same activity at the same time are accepted and encouraged.
Funding Criteria	The applicant can normally expect to receive 75% of the cost of the cheapest reasonably easily available training & assessment course (or series of courses) leading to a permit or qualification to run an activity for our young people providing they commit to gaining a permit or other required qualification and to running these activities for young people in Scouting. If the applicant is gaining a permit by obtaining an equivalent National Governing Body (NGB) qualification, the Fund will contribute 75% of any certificate or mandatory registration fees. If an overnight stay is required as the course cannot be provided locally, the Fund will also contribute 75% of the cost of basic overnight accommodation (e.g. campsite or YHA overnight fees).

	Berkshire Scouts run training and assessment courses for climbing, hillwalking, rowing, archery, shooting and traditional rafting within the County. Attendees on one of these for training or assessments, will only be charged 25% of the full fee providing the attendee commits to gaining a permit or other required qualification and to running these activities for young people in Scouting. Consequently, there is no need for an application in advance of these courses.
Restrictions	The following is not covered by funding: • Courses which the applicant has already attended before funding application. • Training covered by The Scout Association's adult leader training programme, including Nights Away and First Response courses, as Berkshire Scouts already provides these free of charge. • Training in the basic skills for an activity, such as the BCU 1 & 2 Star awards in Paddle-sport, or training for personal hobbies. The applicant must commit to gaining a permit or other required qualification and to running the activities they are being trained in for young people in Scouting • Cancellation fees, lost deposits etc. if the applicant fail to attend or complete a course. • Training not required to gain a permit or recognised equivalent qualification leading to a permit or higher-level permit. • Practice sessions to help build up experience. • Maintenance of any NGB registration or the cost of CPD (continuing professional development) training. • Travelling costs.
Funding decision	At the discretion of the Fund Managers, based on the criteria above.
Application process	By completing the relevant individual or block application form available on Berkshire Scouts website, and then emailed to grants@berkshirescouts.org.uk .
Other information	Payment of any agreed funding will only be made once the applicant has provided evidence of payment and completion of the course.