**Kings Scout Award / D of E Gold Expeditions**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of activity, event, and location** | **Overarching RA for ALPS25 kayaking training** | **Date of risk assessment** | **28/03/2025** | **Name of person doing this risk assessment** | **Bob Meldrum** |
| **Date of next review** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **What could go wrong?**  What hazard have you identified?  What are the risks from it? | **Who is at risk?** | **What are you going to do about it?**  How are the risks already controlled?  What extra controls are needed?  How will they be communicated to young people and adults and remain inclusive to all needs? | **Review & revise**  What has changed that needs to be thought about and controlled? |
| **A hazard** is something that may cause harm or damage.  **The risk** is the harm that may occur from the hazard. | For example: young people,  adult volunteers,  visitors | **Controls** are ways of making the activity safer by removing or reducing the risk.  For example, you may use a different piece of equipment or you might change the way you do the activity. | Keep **checking** throughout the activity in case you need to change what you’re doing or even **stop** the activity.  This is a great place to add comments which will be used as part of the review*.* |
| .Water activities | All present | See Wokingham Waterside Centre’s Complete Safety Policy & risk assessment 1/10/2024 | . |
| .WWC’s premises and use thereof | . All present | . See Wokingham Waterside Centre’s Complete Safety Policy & risk assessment 1/10/2024 | . |
| .Inappropriate behavior (e,g, horseplay & bullying) creating risk of physical and/or mental injury as well as possible reputational damage | .All present | In addition to the Centre Staff there will be an adult scout leader (Leader In Charge) onsite throughout each course to monitor and to stop such behaviour | . |
| Failure of pastoral care | .All participants | The leader in charge will be available to provide pastoral care with the support of WWC staff where appropriate |  |
| Safeguarding issues | .All present | In addition to the measures taken by WWC including all staff with current DBS checks single members of staff not to be alone with YPs, adequate toilet and changing facilities and policies so adults & YPs do not change toether etc.., the leader in charge will monitor compliance as well as not allow themselves to be alone with a YP |  |
| **Vehicle/pedestrian collisions.** | All in or using the centre’s car park | Vehicular access to the WWC car park is strictly restricted to Centre users, there will be no significant use of the Centre by others during our training sessions and our participants will have no need to go into the car park except on arrival and departure. Parents have been told to drop off and pick up outside the main gate where it is convenient and safe to stop to load & unload and there is no need to cross the road. There is a pedestrian crossing should anyone need to cross the road but note that stopping to load & unload is not allowed on the crossing and associated zigzag line area.  Vehicles are only allowed on the rest of the site with special permission and there are barriers to prevent unauthorised access |  |
| **Inadequate action in the event of an incident/emergency** | All present | In addition to WWCs’ procedures and to enable our policies and procedure to be followed the leader in charge will have access to the health, consent and emergency contact information that WWC requires for all on sire |  |

Don‘t forget, as part of your programme planning, you should have contingency activities in reserve just in case you can’t do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.